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PERSON SPECIFICATION

Details of Person Specification

Job Title:	Learning Assistant	**Grade:**	
Directorate /Section:	Engineering	**Date:**	31st October 2018
Prepared by:	Sam Bright		
Designation:	Head of Curriculum		
Reviewed by:	Danielle Watson		
Designation:	HR Advisor		

This form describes the essential and desirable criteria a person needs to perform the job.

Candidates who meet essential criteria should be preferred to those who do not. Exceptions to this guideline need to be justifiable and should be recorded.
PERSON SPECIFICATION

1. SKILLS AND ABILITIES

No.	Description	Method of Assessment
	Essential	
1.	IT Skills.	Application Form/Interview
2.	Good communication skills.	Interview
	Desirable	
1.	Experience of 3D printers and additive layer manufacturing	Interview
2.	Printed Circuit board manufacture and assembly	Interview
3.	Experience of working with light Motor vehicles	Interview
4.	Experience of working in a workshop e.g milling, turning, welding	Interview

2. KNOWLEDGE

No.	Description	Method of Assessment
	Essential	
1.	Knowledge of electromechanical systems	Application Form/Interview
2.	Knowledge of engineering drawing	Application Form
	Desirable	
1.	Knowledge of pneumatic and Hydraulic systems design	Interview
2.	Knowledge of equipment calibration and routine maintenance	Interview

3. TRAINING

No.	Description	Method of Assessment
	Essential	
1.	Relevant Level 6 qualification in a relevant Engineering or Science subject	Application Form
	Desirable Relevant HNC qualification in a relevant Engineering or Science subject	Application Form

4. EXPERIENCE

No.	Description	Method of Assessment
	Essential	
1.	Minimum of 1-year practical engineering or manufacturing industry experience	Application Form
	Desirable	
1.	Training and assessing students	Application Form/Interview

5.   OTHER REQUIREMENTS

No.	Description	Method of Assessment
1.	**Essential** Flexibility to work weekends, evenings if required.	Interview
1.	Desirable Interest in STEM based mentoring programmes	Interview