

## PERSON SPECIFICATION

### Details of Person Specification

<b>Job Title:</b>	Learning Assistant (Hospitality)	<b>Grade:</b>	14-17
<b>Directorate /Section:</b>	Hospitality	<b>Date:</b>	March 2025
<b>Prepared by:</b>	Lucy Huby		
<b>Designation:</b>	Acting Head of Curriculum		
<b>Reviewed by:</b>	Danielle Watson		
<b>Designation:</b>	HR Advisor		

This form describes the essential and desirable criteria a person needs to perform the job.

Candidates who meet essential criteria should be preferred to those who do not. Exceptions to this guideline need to be justifiable and should be recorded.

### PERSON SPECIFICATION

#### 1. SKILLS AND ABILITIES

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	IT Skills.	Application Form/Interview
2.	Good communication skills.	Interview
1.	<b>Desirable</b>	

#### 2. KNOWLEDGE

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Knowledge of relevant Health and Safety Issues	Application Form/Interview
2.	Knowledge of Food Hygiene	Application Form

3.	Knowledge of Food and Beverage Service and Restaurant Management	Application Form/Interview
	<b>Desirable</b>	
1.	Intermediate Food Hygiene Certificate	Application Form
2.	Knowledge of the curriculum delivered with the Realistic Working Environment	Application Form

### 3. TRAINING

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Relevant qualification in Hospitality SCQF level 6 or above	Application Form
	<b>Desirable</b>	
1.	A1 + V1	Application Form
2.	Hospitality qualification at SCQF level 7	Application Form

### 4. EXPERIENCE

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Minimum of 3 years commercial experience working in a restaurant including at least 1 year working as a restaurant supervisor or above	Application Form
	<b>Desirable</b>	
1.	Training and assessing students	Application Form/Interview

### 5. OTHER REQUIREMENTS

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Flexibility to work weekends, evenings if required.	Interview

2.	Cash handling experience	Application form
	<b>Desirable</b>	