

**Audit Committee Meeting with Finance & General Purposes Committee attendees
Minutes of Meeting held on Thursday 1 February 2024
At 1:30pm in the Boardroom and via MS Teams**

Present:

Jessie McLeman (Convener – Audit Committee) Caroline Webster (FGP Committee)
Grenville Johnston (Audit Committee) David Patterson (FGP Committee)

In Attendance:

Shelly McInnes (Finance Director) Pat Kenny (Partner, Deloitte – MS Teams)
Eleanor Melton (Clerk) Phil Mason (Deloitte – MS Teams)
Alex Hastings (Minutes) Sean Morrison (BDO – MS Teams)

NOTE: The Audit Committee held a closed meeting with Deloitte, the External Auditors, in advance of the meeting.

Item		Action	Date
AF.24.01.01	(i) Resignations		
	Resignations were received from Leigh Mair.		
	(ii) Appointments		
	There have been no new appointments.		
AF.24.01.02	Apologies for Absence		
	Apologies for absence were received from Rebecca Dewis. As the F&GP meeting was not quorate, it was not a joint meeting of the two committees, but a meeting of the Audit Committee with attendees from the F&GP,		
AF.24.01.03	Any Additional Declarations of Interest including specific items on this Agenda		
	Grenville Johnston declared that he has applied, and is currently going through the process, to join the Board.		
AF.24.01.04	External Audit Report from Deloitte for AY 2022-23 - RESERVED		
	This item is reserved, and the minute held in confidence.		
AF.24.01.05	Draft Annual Financial Statements and Report AY 2022-23 - RESERVED		
	This item is reserved, and the minute held in confidence.		

	<i>All members of Finance and General Purposes Committee leave for the commencement of the Audit Committee meeting at 2.15pm.</i>		
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